



Parks and Recreation Advisory Board

June 2, 2020

6:30pm

Meeting Agenda

Atoka Town Hall 334 Atoka-Munford Avenue

- I. **Call to Order**
- II. **Approval of Minutes**
 - a. March 3, 2020 Exhibit A
- III. **Old Business**
 - a. There is no Old Business
- IV. **New Business**
 - a. Approving Bylaws Exhibit B
- V. **Miscellaneous Items**
 - a. Pioneer Park
 - b. Activities
 - c. Autumn in Atoka Exhibit C
- VI. **Citizen Concerns**
- VII. **Adjourn**



Parks and Recreation Advisory Board

Meeting - Minutes

Atoka Town Hall
334 Atoka-Munford Avenue

Tuesday, March 3, 2020
6:30 p.m.

The **Parks and Recreation Advisory Board** met with the following members present:

Shane Petty
Kristen Russell
Dorothy Isbell

Terry Sauber
Larry Bogard

Johnathan Campbell
Ryan Ripperton

Absent: Candice Nash

Also attending:

Maggie Johnson, Programs Coordinator
Guy Critelli, Alderman
*Attached Sign In sheet

Parks and Recreation Advisory Board Meeting was called to order at 6:30pm.

Previous Minutes – N/A

OLD BUSINESS-N/A

NEW BUSINESS

Election of Officers:

Chairman: Ryan Ripperton

Mr. Bogard made a motion to appoint Ryan Ripperton as Chairman. Ms. Russell seconded. All approved. Motion carried.

Vice-Chairman: Kristen Russell Mr. Bogard made a motion to appoint Kristen Russell as Vice-Chairman. Mr. Petty seconded. All approved. Motion carried.

Secretary: Dorothy Isbell

Mr. Bogard made a motion to appoint Dorothy Isbell as Secretary. Ms. Russell seconded. All approved. Motion carried.

Motion to make an amendment to Secretary: Johnathan Campbell

Ms. Russell made the motion to amend the position of Secretary to be Johnathan Campbell. Mr. Petty seconded. All approved. Motion carried.

Terms decided for each board member:

Three (3) members serving a three (3) year term: Ryan Ripperton, Kristen Russell, & Shane Petty

Two (2) members serving a (2) year term: Johnathan Campbell and Candice Nash

Two (2) members serving a (1) year term: Terry Sauber & Doug Bogard

June 02, 2020

Exhibit A

Review of PRAB Ordinance:

The Board reviewed and accepted as presented. Exhibit A attached.

Review of current Programs and Events offered through the P&R:

Discussed upcoming activities. Answered many questions that the board had for each activity that is offered throughout the year.

MISCELLANEOUS ITEMS

Dorothy Isbell updated the Board on the Greenway Trail Phase II. She discussed a possible sponsorship for the cameras and WIFI at the Parks. Discussed that Aire Serv had verbally confirmed that they will donating a hear/air unit at Walker Parkway. Talked about a possible grant for a Dog Park.

Bylaws were discussed and will be brought back for the next meeting.

CITIZEN CONCERN

Guy Critelli stated that the Board will need bylaws. Dorothy Isbell will be looking at the bylaws and revising them to approve at the next meeting.

ADJOURNMENT

Sauber made a motion to adjourn. Isbell seconded. All approved.

Meeting adjourned at 7:34 pm.

Ryan Ripperton, Chair

Jonathan Campbell, Secretary

ATOKA PARKS AND RECREATION ADVISORY BOARD
BYLAWS

- ACTIVITY: Atoka Parks and Recreation Advisory Board Bylaws
- AUTHORITY: Ordinance 12-01-01 Adopted on January 2012
- COMPOSITION: The Atoka Parks and Recreation Advisory Board shall be composed of seven (7) members. The serving Mayor or his designee shall serve as member ex-officio during his/her respective term.
- APPOINTMENT: All members of the Parks and Recreation Advisory Board shall be appointed by the Board of Mayor and Aldermen.
- TERMS: Members of the Parks and Recreation Advisory Board shall serve a term of three (3) years before consideration for re-appointment. Initial board members shall be appointed to serve staggered terms with two (2) members serving a one (1) year initial term, two (2) members serving a two (2) year initial term, and three (3) members serving a three (3) year initial term.
- CONFIRMATION: None required.
- OFFICERS: There shall be a chairman, vice chairman, and secretary elected by and from the Parks and Recreation Advisory Board, who shall serve for one (1) year.
- OATHS: None required.
- RECORDS: Full accounting of all meetings and activities concerning the Parks and Recreation Advisory Board shall be maintained together with written and approved minutes. The repository for all records shall be in the Town Recorder's Office in the Atoka Town Hall.
- MEETINGS: The Parks and Recreation Advisory Board will regularly meet quarterly, and/or as needed. Meetings will be held at Atoka Town Hall, 334 Atoka-Munford Ave, Atoka, TN 38004. All meetings, regular or called, must be duly advertised and open, public meetings.
- MEMBERSHIP: Refer to the following page.

Updated March 18th, 2020

Ryan Ripperton, Chairman

Kristen Russell, Vice Chairman

June 02, 2020

Exhibit B

ATOKA PARKS AND RECREATION ADVISORY BOARD MEMBERS

Ex-Officio Members:

Daryl Walker, Mayor

1085 J.E. Blaydes Parkway

Atoka, TN 38004

dwalker@townofatoka.com

Guy Critelli, Alderman

gcritelli@townofatoka.com

Dorothy Isbell, Parks and Recreation Director

91 Switch Back Lane

Atoka, TN 38004

disbell@townofatoka.com

(901) 837-5306- office

Citizen Members:

Ryan Ripperton

Chairman

304 Jaimes Lane

Atoka, TN 38004

rynripperton@yahoo.com

Johnathon Campbell

Secretary

293 Harper Street

Atoka, TN 38004

jnsoup@gmail.com

Kristen Russell

Vice Chairman

77 Allie Drive

Atoka, TN 38004

kp.russell@yahoo.com

Terry Sauber

341 Jaimes Lane

Atoka, TN 38004

tersauber@aol.com

Larry Bogard

102 Boulder Drive

Atoka, TN 38004

larryb5904@yahoo.com

Shane Petty

43 Beverly Drive

Atoka, TN 38004

shane.petty76@yahoo.com

Candice Nash

180 Micah Drive

Atoka, TN 38004

candicenash@gmail.com

Gaetano A. Critelli Jr.
Town of Atoka Alderman

503 Beverly Cove, Atoka, TN 38004 901-633-0292 gcritelli@townofatoka.com

April 15th, 2020

Atoka Park and Recreation Director
Atoka Parks and Recreation Review Board

Dear Board Members:

The beginning of this year has been trying to say the least. The community is/will/has pulled through it. With the cancellation of one of the biggest events, The Atoka Barbeque Festival I would like to make a recommendation.

During the School Districts Fall Break or a weekend on either side of Munford Celebrate in October. We can do an "AUTUMN in ATOKA", at Nancy Lane Park to include Family Camping Friday Night with a movie and an AMATUER Barbeque Contest Saturday.

The thought process is that Nancy Lane Park can be set up similar to that of the Barbeque Festival. There is water and electric connections in many spots. Put Barbeque entries to the one side and then the family area in the field area south of the concession stand. Rent spots for \$25.00 for family camping and \$50.00 a spot for Barbeque competitors.

Friday night say starting at 5:00PM is family night. (set up can start at noon) Families get an assigned spot pitch tents enjoy some family and friend time. Have a cook out (no open flame pits of course) Have the band stage going with live music. Have some fireworks (maybe) and a movie afterwards I am sure we can get a sponsor to like Drug Free Tipton to sponsor the movie.

Saturday have an Amateur Barbeque Contest starting at noon for the first check in. Keep the similar categories as the regular Barbeque Festival. Pulled Pork, Ribs, Rib-eye Steak, Dessert. \$25.00 per entry. Prizes 1st to 5th place. I am sure we can get a few folks to judge.

We could even host a small local softball and or baseball tournament for Atoka Teams at a specific age group. Starting Friday night to Saturday. That would attract a lot of people.

Have a similar kid area like we do for the Barbeque Festival.

Have a field set up with Arts and Craft Vendors, the concession can be open and maybe a few other food trucks if need be.

There are a lot of uncertainties right now and I know it sounds like an overkill or maybe too much, but I really think this should be considered.

The Town has been through a lot over the last few weeks and this will be great for the Town.

June 02, 2020

Exhibit C

I bring this up now because it will take a lot of planning and with the loss of revenue we potentially have from current events we need to see if this is feasible as we discuss next FY budget really soon.

Thank you for your time in reading this and I look forward to discussing this further.

Sincerely,

A handwritten signature in black ink, appearing to read "Gaetano A. Critelli Jr." in a cursive style.

Gaetano A. Critelli Jr.
Town of Atoka Alderman